

PRE-PROPOSAL CONFERENCE SUMMARY

Project No.: DBM-050R4800094

Project Title: Wireless Data Service and Devices

Date Held: October 17, 2003

State Representatives:

Maryland Department of Budget and Management

Susan Woomer, Procurement Officer

Edward Ryan, Director of Wireless Communications

Gerrit Veenhof, Communications Engineer

Rick Bohn, Communications Engineer

Bill Dye, Director of Enterprise Infrastructure Services

Terri Tubaya, WAN and LAN Management

Gisela Blades, Procurement Officer

Attendees: See attached list.

The procurement officer, Susan Woomer began by introducing the State representatives present and giving a brief overview of the history of the projects. She then reviewed Sections 1, 2 and 4 of the RFP including the Attachments. Mr. Dye gave a brief overview of Section 2 – Scope of Work.

The floor was then opened for questions. Ms. Woomer requested that any questions be put in writing for consideration by the State which could not be answered at the conference. A brief discussion regarding form, format and general questions of the solicitation followed. The meeting adjourned at 11:30 am.

Notice: A complete transcript of this meeting is available at a charge by calling Hunt Reporting at 410-766-4868. Nothing stated at the pre-proposal conference may change the request for proposals unless a change is made by the procurement officer by written amendment. This summary does not constitute a written amendment.