

PRE-PROPOSAL CONFERENCE SUMMARY
Push-to-Talk-over-Cellular (PTOC)- Services and Equipment
PROJECT NUMBER 050R4800327
May 7, 2004

State Representatives:

Robert C. Krysiak, Procurement Analyst
Susan Woomer, Procurement Supervisor
Gerrit Veenhof, Radio Specialist
G. Edward Ryan, State Program Manager
Rick Bohn, Radio Specialist

Attendees: See attached list.

Mr. Robert C. Krysiak, Procurement Officer for the Department of Budget and Management convened the meeting. He introduced the State representatives present and then reviewed the contents of the RFP: Sections 1 (General Information), Section 3(Proposal Format), Section 4 (Evaluation Criteria and Selection Procedure) and the Price Sheet Form (Attachment E). Emphasis was placed on:having proposals delivered to the Department of Budget & Management on time and Required Sumissions Section 4.4.2.9. Mr.Gerrit Veenhof and Mr. G. Edward Ryan reviewed Section 2 (Scope of Work).

The floor was then opened for questions. Mr. Krysiak requested that any questions be submitted in writing and sent by E-mail to the procurement officer, for consideration by the State. The meeting adjourned at 10:45 AM.

Notice: Nothing stated at the pre-proposal conference may change the Request for Proposals unless a change is made by the procurement officer by written amendment. This summary does not constitute a written amendment.