



Maryland Department of Budget & Management

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*Office of the Secretary
Division of Policy Analysis*

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Governor

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Lieutenant Governor

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Secretary

Amendment #3 to Request for Proposals (RFP) High Capacity Circuit Services (HCCS) Project No. 050R3800141

Ladies/Gentlemen:

This Amendment is being issued to add or change certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended and the RFP additions and changes are detailed below in a line-in/line-out format to highlight the changed information:

1. Change the Key Information Summary Sheet, Closing Date and Time, to read, “June 18, 2003 at 2:00 PM (Local Time)”
2. Change Section 1.1, first paragraph as follows, “The Department of Budget & Management (DBM), Division of Policy Analysis, Procurement Unit is issuing this Request for Proposal (RFP) to procure Wide Band Digital Data Services (DDS) to include inter/intra-LATA 56 Kbps, DS-1, DS-3, OC-3, OC-12 circuit services; intra-LATA Frame Relay (FR) circuit services; and intra-LATA Asynchronous Transfer Mode (ATM) circuit services to support telecommunications needs of the State.”
3. Change the dates in Section 1.11, Proposals Due (Closing) Date in both paragraphs from “June 4, 2003” to “June 18, 2003.”
4. Change Section 2.3.1 as follows, “This solicitation covers inter/intra-LATA Wide Band DDS, and intra-LATA FR/ ~~and~~ ATM services.”
5. Change Section 2.3.1.2 as follows, “Contractors submitting a proposal for ~~inter/intra-LATA FR/ATM~~ services shall include all services and all data transmission rates in ~~and across~~ all LATAs listed in Attachment F price sheets A-25 through A-33 throughout the State of Maryland. **Moreover, services ordered by an Agency shall include all the necessary interfaces to existing circuits in the State’s embedded base in ~~and across~~ all four LATAs and shall support all of the standard interfaces for the respective services.** Specifically, if a non-incumbent vendor is awarded the contract for FR/ATM services, the State shall first order the termination end of a requested FR/ATM circuit at selected locations so the non-incumbent vendor can begin the process of installing circuits statewide, when subsequent orders are placed. Once the new termination end circuit is installed, all other FR/ATM circuits would be mapped to it. For example, at the Annapolis Data Center (ADC), the State would establish or install an OC3 ATM circuit first. Then, all orders for FR/ATM circuits needing to be mapped to the ADC could proceed. Not all circuits will be mapped to the ADC. There are other locations that will need a termination location to include but not limited to those specified in Attachment E to the RFP. To obtain circuit connectivity across the LATA(s), the State shall order a DDS circuit or use organic State infrastructure.
6. Add the following to the ATTACHMENTS listing page, “ATTACHMENT G – Procurement Officer Evaluation Checklist for HCCS. The checklist will be used by the Procurement Officer during his initial

review of proposals received in response to the RFP and should be used by Offerors to ensure their proposals have all required elements.” and insert Attachment G in the RFP immediately after Attachment F.

7. Remove Attachment F, Proposal Price Forms A-27, A-29, A-31 and A-33 from the RFP and replace with the attached Proposal Price Forms A-27, A-29, A-31 and A-33. The new sheets change an incorrect reference from VBRs to CBRs on the lower left part of the specified Proposal Price Forms.

Date Issued: May 23, 2003

By <signed> .
Norman H. Grinnell
Procurement Officer

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1. Attachment G—Procurement Officer Evaluation Checklist
2. Proposal Price Forms A-27, A-29, A-31 and A-33

ATTACHMENT G—Procurement Officer Checklist

RFP	Requirement	Y/N	Remarks
3.1	Did the Offeror submit separately bound but complete proposals for DDS and/or FR/ATM services?		
3.2	Was Vol I sealed separately from Vol II but submitted simultaneously?		
3.2	Were there an unbound original and three copies of the Vol I-Technical Proposal?		
3.2	Was an electronic version submitted in MS Word format for Vol I enclosed in the original copy of the Tech Proposal?		
3.2	Was the electronic media labeled with the RFP title/number, Offeror name and Vol I?		
3.3	Were separate volumes labeled Vol I—Technical Proposal and Vol II—Financial Proposal, in sealed packages bearing RFP title & number, name/address of Offeror, and closing date/time on outside of the packages?		
3.4.1	Was there a letter which transmitted the technical proposal, acknowledged the receipt of addenda and was the letter signed by an individual authorized to commit the Offeror to the services and requirements of the RFP?		
3.4.2.1	Did the technical proposal begin with a title page bearing the name and address of the Offeror and the name and number of the RFP followed by a table of contents for the tech proposal?		
3.4.2.2	Is there a separate executive summary, which condenses and highlights the contents of the technical proposal?		
3.4.2.2	Does the executive summary identify any exceptions the Offeror has taken to the requirements of the RFP, the contract (Atch A) or any other attachments? (Warning—Exceptions may result in proposal being rejected)		
3.4.2.2	If there are no exceptions, does the executive summary so state?		
3.4.2.3	Did the Offeror address each applicable (DDS or FR/ATM) criterion in the RFP and explain how the work will be done?		
3.4.2.4 to .11	Did the Offeror submit materials for experience/capabilities, references, financial/insurance, economic benefit factors, subcontractors (if applicable), alternate routing, problem reporting procedures & sample invoice		
3.4.2.12	Did the Offeror submit mileage basis and rate calculation formulas?		
3.4.2.13	Did the Offeror provide a completed Bid/Proposal Affidavit (Atch B—with original of technical proposal only)? Were all the blocks filled in and was the Affidavit signed?		

**ATTACHMENT F
PROPOSAL PRICE FORM
ATM DETAIL**

**SHEET A-27 ATM SERVICES
DS-1 CBR**

DESCRIPTION	A	B	C	D
	QTY.*	ONE-TIME INSTALLATION PRICE PER LINE	MONTHLY PRICE PER LINE	TOTAL ITEM PRICE PROPOSAL (A*B)+(A*C*18)
INSTALLATION				
State Office Bldg. 301 W. Preston St. Baltimore, Md 21201 (410) 333	2			
State Office Bldg. 45 Calvert St. Annapolis, Md 21401 (410) 974	2			
University of Md. 3300 Metzertott Rd. Adelphi, Md. 20783 (301) 445	2			
Centreville MSC 120 Broadway St. Centreville, Md. 21617 (410) 758	1			
Frostburg State University 101 Braddock Rd. Frostburg, Md. 21532 (301) 777	1			
W. Paul Martin MSC 201 W. Baptist St. Salisbury, Md. 21801 (410) 543	2			
Charles Cnty. Comm. College 8730 Mitchell Rd. LaPlata, Md. 20646 (301) 932	1			
FEATURES				
PVCs - CONSTANT BIT RATE (Kbps)		For PVCs, Col D =	Col A*Col C	
56	2			
64	2			
128	2			
256	2			
384	2			
512	2			
768	2			
1024	2			
SHEET A-27			TOTAL PRICE (Add column D)	

*These quantities are for PROPOSAL purposes. They do not represent the final quantities which may be procured by the State during the contract period.

**ATTACHMENT F
PROPOSAL PRICE FORM
ATM DETAIL**

**SHEET A-29 ATM SERVICES
DS-3 CBR**

	A	B	C	D
DESCRIPTION	QTY.*	ONE-TIME INSTALLATION PRICE PER LINE	MONTHLY PRICE PER LINE	TOTAL ITEM PRICE PROPOSAL (A*B)+(A*C*18)
INSTALLATION				
State Office Bldg. 301 W. Preston St. Baltimore, Md 21201 (410) 333	2			
State Office Bldg. 45 Calvert St. Annapolis, Md 21401 (410) 974	2			
University of Md. 3300 Metzertott Rd. Adelphi, Md. 20783 (301) 445	2			
Centreville MSC 120 Broadway St. Centreville, Md. 21617 (410) 758	1			
Frostburg State University 101 Braddock Rd. Frostburg, Md. 21532 (301) 777	1			
W. Paul Martin MSC 201 W. Baptist St. Salisbury, Md. 21801 (410) 543	2			
Charles Cnty. Comm. College 8730 Mitchell Rd. LaPlata, Md. 20646 (301) 932	1			
FEATURES				
PVCs - CONSTANT BIT RATE (Mbps)		For PVCs, Col D =	Col A*Col C	
2	5			
5	5			
10	5			
15	3			
20	3			
30	2			
40	2			
SHEET A-29		TOTAL PRICE (Add column D)		

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**ATTACHMENT F
PROPOSAL PRICE FORM
ATM DETAIL**

**SHEET A-31 ATM SERVICES
OC-3 CBR**

DESCRIPTION	A QTY.*	B ONE-TIME INSTALLATION PRICE PER LINE	C MONTHLY PRICE PER LINE	D TOTAL ITEM PRICE PROPOSAL (A*B)+(A*C*18)
INSTALLATION				
State Office Bldg. 301 W. Preston St. Baltimore, Md 21201 (410) 333	2			
State Office Bldg. 45 Calvert St. Annapolis, Md 21401 (410) 974	2			
University of Md. 3300 Metzgerott Rd. Adelphi, Md. 20783 (301) 445	2			
Centreville MSC 120 Broadway St. Centreville, Md. 21617 (410) 758	1			
Frostburg State University 101 Braddock Rd. Frostburg, Md. 21532 (301) 777	1			
W. Paul Martin MSC 201 W. Baptist St. Salisbury, Md. 21801 (410) 543	2			
Charles Cnty. Comm. College 8730 Mitchell Rd. LaPlata, Md. 20646 (301) 932	1			
FEATURES				
PVCs - CONSTANT BIT RATE (Mbps)		For PVCs, Col D =	Col A*Col C	
10	1			
50	1			
100	1			
SHEET A-31		TOTAL PRICE (Add column D)		

*These quantities are for PROPOSAL purposes. They do not represent the final quantities which may be procured by the State during the contract period.

**ATTACHMENT F
PROPOSAL PRICE FORM
ATM DETAIL**

**SHEET A-33 ATM SERVICES
OC-12 CBR**

DESCRIPTION	A	B	C	D
	QTY.*	ONE-TIME INSTALLATION PRICE PER LINE	MONTHLY PRICE PER LINE	TOTAL ITEM PRICE PROPOSAL (A*B)+(A*C*18)
INSTALLATION				
State Office Bldg. 301 W. Preston St. Baltimore, Md 21201 (410) 333	2			
State Office Bldg. 45 Calvert St. Annapolis, Md 21401 (410) 974	2			
University of Md. 3300 Metzertott Rd. Adelphi, Md. 20783 (301) 445	2			
Centreville MSC 120 Broadway St. Centreville, Md. 21617 (410) 758	1			
Frostburg State University 101 Braddock Rd. Frostburg, Md. 21532 (301) 777	1			
W. Paul Martin MSC 201 W. Baptist St. Salisbury, Md. 21801 (410) 543	2			
Charles Cnty. Comm. College 8730 Mitchell Rd. LaPlata, Md. 20646 (301) 932	1			
FEATURES				
PVCs - CONSTANT BIT RATE (Mbps)		For PVCs, Col D =	Col A*Col C	
100	1			
SHEET A-33			TOTAL PRICE (Add column D)	

*These quantities are for PROPOSAL purposes. They do not represent the final quantities which may be procured by the State during the contract period.