

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT

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DEPARTMENT/PROGRAM:

Department of Information Technology

CONTRACT ID:

Hardware/Associated Equipment & Services 2012

eMaryland Solicitation No. MDF5031003617

ADPICS No.: 060B2490022

CONTRACT DESCRIPTION: Multiple award, indefinite quantity, Purchase Order Request for Proposals-based Master Contract to provide hardware, installation, training services and manufacturer's extended warranty. Laptops and desktops are excluded.

AWARD:

See Pages 11D-13D

TERM:

11/15/2012 to 11/14/2027 (15 years)

NOTE: Every three years, DoIT will allow companies not under contract to submit proposals to be included in the Master Contract and will allow existing contractors to add Functional Areas.

AMOUNT:

\$57,000,000

PROCUREMENT METHOD:

Competitive Sealed Proposals

PROPOSALS:

See Pages 11D-13D

MBE PARTICIPATION:

1%

INCUMBENTS:

See 14D-16D

REMARKS: A notice of the availability of the Request for Proposals was advertised on *eMaryland Marketplace* and the DoIT website. In addition, an e-mail notice was sent to all MBEs certified to deliver these services and to 17 minority business advocacy groups.

Seventy-six proposals were received; 73 are recommended to receive a Master Contract. Of the 73 recommended Contractors, 50 are Maryland resident businesses, 16 are small businesses, and 19 are MBEs.

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Desktop and laptop computers will not be purchased through this contract; a separate RFP is scheduled for procuring these products. The current Hardware and Associated Equipment and Services Master Contract expired September 30, 2012 (See DBM Item 10-IT (9/12/2007)).

This Master Contract encompasses the following five functional areas:

Functional Area I	Servers and Associated Peripherals
Functional Area II	Printers and Associated Peripherals
Functional Area III	Network Communications Equipment
Functional Area IV	Installation and Training Services
Functional Area V	Manufacturer's Extended Warranty

There will be a second level of competition through a Purchase Order Request for Proposal (PORFP) process. A PORFP will be sent to all Master Contractors within the appropriate functional area who are authorized to provide the hardware and/or services for the requested manufacturer's product line.

For PORFPS designated as Small Business Reserve, only Master Contractors that are certified as small businesses will be able to compete.

Functional Area IV provides the only potential for subcontracting opportunities; therefore, an overall MBE subcontractor participation goal of 1% has been established for this Master Contract.

Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer's suggested retail price. More importantly, the competitive PORFP process should lead to offers that are lower than the MSRP price.

This procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of IT hardware. State agencies will obtain hardware, installation, training services and manufacturer's extended warranty efficiently by issuing PORFPs specific to each agency's needs. This contracting vehicle is also available to local and county Maryland government jurisdictions.

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ITEM 4-IT (cont'd)

FUND SOURCE:	Various
APPROP. CODE:	Various
RESIDENT BUSINESS:	See Pages 11D-13D
MD TAX CLEARANCE:	See Pages 11D-13D

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	