![doit logo] **S T A T E   O F   M A R Y L A N D**

DEPARTMENT OF INFORMATION TECHNOLOGY

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

ELLIOT SCHLANGER
Secretary

Question and Answer No. 2
Request for Proposals (RFP)
Central Collections Unit (CCU)
Debt Collection Information System (DCIS)
RFP # F50B2400052

Ladies/Gentlemen:

This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. The statements and interpretations contained in the following responses to questions by potential Offerors are not binding to the State, unless an addendum expressly amends the RFP. Nothing in the State's response to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor.

14.   Regarding Attachment A - Sections 5.2 and 5.4 that address "Custom Software Deliverables". Since this procurement does not include any customizations will this language apply to the implementation vendor?   Please clarify who owns software customizations to the COTS source code that are done in the systems implementation phase of the CCU DCIS project. Are changes to the source code owned by the State of Maryland, the Implementation Vendor, the COTS Vendor, or some combination of the three?

Response: While the customization effort is not included in pricing for this solicitation, the Offeror is still required to identify customization necessary per the instructions included in Attachment I.1 Functional and Technical Requirements. As per Section 5.2 of Attachment A "The State shall own all right, title and interest in and to all Custom Software Deliverables and all intellectual property rights subsisting therein . . .".

15. Please confirm that the COTS software vendor is required to provide the COTS source code to the awarded systems implementation vendor. Otherwise, the State may be in a position where the COTS software vendor is the only firm that can bid on the second phase.

Response: The COTS software vendor is required to provide the COTS source code to the software escrow agent as per Section 1.36 Software Escrow. Since the State does not intend to customize the actual source code, the State does not expect the COTS software vendor to provide the COTS source code to the State nor to the implementer.

16. In Section 1.1.1, it states "Offerors responding to this RFP for the DCIS COTS software, if awarded a contract, are not precluded from submitting a proposal and receiving a subsequent award for the State's solicitation for implementation services." In addition, under State Government Article 15-508 of the State ethics laws it states "a person and their employer who assists or are involved in the drafting of specifications for a procurement are prohibited from

submitting a proposal for that procurement, from assisting or representing another person, directly or indirectly, who is submitting a proposal for that procurement, and from participating in the implementation of those specifications, whether as a prime or subcontractor."

Response: The State has removed the COTS Fit-Gap Analysis from this solicitation. Please reference Amendment #2.

17. If the selected vendor for this procurement is to conduct a fit-gap analysis as described in Section 2 Statement of Work, is the second procurement exempt from bidding under the state's ethics laws as described above?

Response: No, the selected software vendor would not be precluded from bidding on the implementation solicitation. Please see the response to Question #16 above.

18. If the vendors believe they could provide increased revenues for the State (tens of millions in the first year of the project alone) can the vendor bid implementation as part of phase 1 rather than a 3 year evaluation if the vendor believes the increase in revenues is in the State's best interest?

Response: This solicitation is to purchase the core collections software that most closely fulfills the requirements of the CCU. Implementation services are not included as part of this solicitation.

19. Attachment I COL-10 & COL-10a - Can you please elaborate on this?   Is the progress adequately tracked with a status code or are you looking for something more detailed?

Response: Utilization of status codes or any similar process used by the Offeror's software to track the activity, status and progress of the Debt Account should be included as part of the Offeror's technical response in Attachment I.1 Functional and Technical Requirements.

20. Section 3 – Proposal Format – 3.2.2 – This indicates that there should be an unbound original and 5 copies. Should the 5 copies also be unbound?

Response: No, the five (5) copies should be bound.

21. Section 2 – Statement of Work – 2.2 – Is it CCU's intent to replace the cashiering system with this RFP also? Should the offeror include in their response pricing for a cashiering system?

Response: Although the replacement of the cashiering system is not the intent of this solicitation, Offeror's may propose a separate cashiering system option within their proposal. A separate cashiering system should be identified as optional software and the specific product information included in Attachment T (CCU DCIS Product Listing). Pricing for all optional software is only to be included on the new Attachment E, Table M, "Optional Software". See Amendment#2 for the new, "Optional Software" table.