



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

**December 15, 2020**  
**Amendment 2**

**MSDE Web Development Data Collection, Maintenance and Support**

**R00R1600673**

**Attention all vendors:**

**When we posted the SBR designation for R00R1600673, it was it stated “Yes”, on SBR Designation meaning that this solicitation was only for Small Business Reserve (SBR).**

**The TORFP referenced above is hereby amended to change the SBR Designation to “NO”. This solicitation is for All Master Contractors. It is not just for SBR. You can find this information on the Key Information sheet of the Proposal. The amendment will indicate the original posted information as on designation of SBR only to display the amended text showing “NO” for SBR designation..**

**Original and the Amended.**

**Please see the amended text below in **RED BOLD**.**

- 1. Original text as it appears on the Key Information Sheet.

**MARYLAND STATE DEPARTMENT OF EDUCATION (MSDE)**

**KEY INFORMATION SUMMARY SHEET**

<b>Solicitation Title:</b>	WEB DATA COLLECTION SYSTEM MAINTENANCE AND SUPPORT
<b>Solicitation Number (TORFP#):</b>	R00R1600673
<b>Functional Area:</b>	Functional Area 2 – Web and Internet Systems
<b>TORFP Issue Date:</b>	12/10/2020
<b>TORFP Issuing Office:</b>	Maryland State Department of Education

	(MSDE or the "Department")
<b>MSDE Location:</b>	Nancy S. Grasmick State Education Building 200 W. Baltimore Street Baltimore, MD 21201
<b>TO Procurement Officer:</b>  <b>e-mail:</b>	Regina Gachuhi 200 W. Baltimore Street Baltimore, MD 21201 Regina.Gachuhi1@Maryland.gov
<b>TO Manager:</b>  <b>e-mail:</b> <b>Office Phone:</b>	Chandra Haislet - 200 W. Baltimore St. Baltimore, MD 21201 <a href="mailto:Chandra.Haislet@maryland.gov">Chandra.Haislet@maryland.gov</a> 410-767-0025
<b>TO Proposals are to be sent to:</b>	Regina.Gachuhi1@Maryland.gov
<b>TO Pre-proposal Conference:</b>	Pre-Proposal Conference Date and Time Tuesday, December 22, 2020 2 pm. Local Time Join by phone via Google Meet (US) +1 617-675-4444 PIN: 696 034 851 5324#  See <b>Attachment A</b> for directions and instructions.
<b>TO Proposals Due (Closing) Date and Time:</b>	Response Due Date and Time Friday, January 15 <sup>th</sup> , 2021 by 5pm Local Time Offerors are reminded that a completed Feedback Form is required if a no-bid decision is made (see <b>Section 5</b> ).
<b>MBE Subcontracting Goal:</b>	<b>30 % with sub-goals:</b>  8% - Women-owned; 7% - African American-owned; 2% - Hispanic American-owned; 13% - Minority Owned.
<b>VSBE Subcontracting Goal:</b>	<b>3%</b>
<b>Task Order Type:</b>	Time and Material
<b>Task Order Duration:</b>	Three year (3) base period with Two (2) one-year option periods, commencing from the Effective Date.
<b>Primary Place of Performance:</b>	TO Contractor's Location
<b>SBR Designation:</b>	Yes
<b>Federal Funding:</b>	Yes
<b>Questions Due Date and Time</b>	Tuesday December 29 <sup>th</sup> , 2020 by 4pm Local Time

## 2. Amended Text

### MARYLAND STATE DEPARTMENT OF EDUCATION (MSDE) KEY INFORMATION SUMMARY SHEET

<b>Solicitation Title:</b>	WEB DATA COLLECTION SYSTEM MAINTENANCE AND SUPPORT
<b>Solicitation Number (TORFP#):</b>	R00R1600673
<b>Functional Area:</b>	Functional Area 2 – Web and Internet Systems
<b>TORFP Issue Date:</b>	12/10/2020
<b>TORFP Issuing Office:</b>	Maryland State Department of Education (MSDE or the "Department")
<b>MSDE Location:</b>	Nancy S. Grasmick State Education Building 200 W. Baltimore Street Baltimore, MD 21201
<b>TO Procurement Officer:</b>  <b>e-mail:</b>	Regina Gachuhi 200 W. Baltimore Street Baltimore, MD 21201  Regina.Gachuhi1@Maryland.gov
<b>TO Manager:</b>  <b>e-mail:</b> <b>Office Phone:</b>	Chandra Haislet - 200 W. Baltimore St. Baltimore, MD 21201  <a href="mailto:Chandra.Haislet@maryland.gov">Chandra.Haislet@maryland.gov</a> 410-767-0025
<b>TO Proposals are to be sent to:</b>	Regina.Gachuhi1@Maryland.gov
<b>TO Pre-proposal Conference:</b>	Pre-Proposal Conference Date and Time Tuesday, December 22, 2020 2 pm. Local Time Join by phone via Google Meet (US) +1 617-675-4444 PIN: 696 034 851 5324#  See <b>Attachment A</b> for directions and instructions.
<b>TO Proposals Due (Closing) Date and Time:</b>	Response Due Date and Time Friday, January 15 <sup>th</sup> , 2021 by 5pm Local Time Offerors are reminded that a completed Feedback Form is required if a no-bid decision is made (see <b>Section 5</b> ).
<b>MBE Subcontracting Goal:</b>	<b>30 % with sub-goals:</b>  8% - Women-owned; 7% - African American-owned; 2% - Hispanic American-owned;

	13% - Minority Owned.
<b>VSBE Subcontracting Goal:</b>	<b>3%</b>
<b>Task Order Type:</b>	Time and Material
<b>Task Order Duration:</b>	Three year (3) base period with Two (2) one-year option periods, commencing from the Effective Date.
<b>Primary Place of Performance:</b>	TO Contractor's Location
<b>SBR Designation:</b>	<b>NO</b>
<b>Federal Funding:</b>	Yes
<b>Questions Due Date and Time</b>	Tuesday December 29 <sup>th</sup> , 2020 by 4pm Local Time



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

**January 8<sup>th</sup>, 2020**  
**Amendment 3**

**MSDE Web Development Data Collection, Maintenance and Support**

**R00R1600673**

**Attention all vendors:**

There are three errors being corrected by this amendment # 3. The original text as it appears on the TORFP is listed first. Then the amended text follows to reference to the correct information as it should have been on the original TORFP.

**Original and Amended Text**

Please see the amended text below in **RED BOLD below**.

**1 Original text as it appears on the TORFP**

- 1) On page 158 Duties: [Insert the duties description from Section xx for the applicable labor category]
- 2) Section 7 of the TORFP - Table 1: TORFP ATTACHMENTS AND APPENDICES. It is mentioned that TO Financial Proposal is **due Before TO Proposal?**
- 3) Section 5.3.4.F E-mail submissions - TO Proposals submitted via e-mail must not exceed 5 Mb. If a submission exceeds this size, split the submission into two or more parts and include the appropriate part number in the subject (e.g., part 1 of 2) after the subject line information below.

## 1. Amended Text

- 1) On page 158 Duties: [**Insert the duties description from Section 3.10 for the applicable labor category**]
- 2) **Section 7 of the TORFP The TO financial proposal is due with the Proposal, is the amended correction of this typographical error.**
- 3) **Section 5.3.4.F E-mail submissions - TO Proposals submitted via e-mail file sizes should not exceed 25 MB is the correct size of the emailed file sizes**