



**Addendum #2 to  
Invitation for Bids (IFB)  
Microsoft Software & Services Large Account Reseller  
PROJECT NO. 060B2490024  
July 13, 2012**

Ladies/Gentlemen:

This Addendum #2 is being issued to amend and clarify certain information contained in the above referenced IFB. All information contained herein is binding on all Offerors who respond to this IFB. Specific parts of the IFB have been amended and the IFB changes are detailed below. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikeout (i.e., ~~word~~).

1. On the KEY INFORMATION SUMMARY SHEET, page 4, Change the Closing Date and Time from July 18 to July 24.
2. On the KEY INFORMATION SUMMARY SHEET, page iii, Change the Location/Time of Bid Opening from July 18 to July 24.
3. In Section 1.10, page 4: Change the due date from July 18 to July 24.

Section 1.10 now reads:

An unbound original and two bound copies of each bid (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.5, no later than 10:00 AM (local time) on July ~~18~~24, 2012; in order to be considered. An electronic version (or CD or flash drive) of the Technical Bid in MS Word format must be enclosed with the original technical bid. An electronic version (CD or flash drive) of the Financial Bid in MS Word and signed PDF format must be enclosed with the original financial bid. Ensure that the CD/flash drives are labeled with the IFB title, IFB number and Bidder name and packaged with the original copy of the appropriate bid (technical or financial).

Requests for extension of this date or time will not be granted. Bidders mailing bids should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.03.02, bids received by the Procurement Officer after the due date July ~~18~~24, 2012 at 10:00 AM (local time) will not be considered.

**Bids may not be submitted by email or facsimile.**

4. In Section 4.4.3, page 25: change the first line to read:

Technical Bids will be opened at 3:00pm on Wednesday July ~~18~~24, 2012 in Room 445 at 45 Calvert Street,

Date Issued: July 13, 2012

Ed Bannat  
Procurement Officer