



January 13, 2015

**Amendment #1**

**Desktop, Laptop and Tablet 2015 Master Contract  
Project Number: 060B54000007**

Ladies/Gentlemen:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced Request For Information (RFI). All information contained herein is binding on all Offerors who respond to this RFI. For the following changes/additions, any new language has been double underlined and marked in bold (i.e., **new**) and any deleted language has been marked with a ~~strikeout~~ (i.e., ~~deleted~~).

1.

<b>Closing Date and Time:</b>	<del>Thursday, January 15</del> <b><u>Tuesday, February 3,</u></b> 2015 2:00 P.M., Local Time
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2. **2.2 General Requirements**

2.2.1 Only Master Contractors within the specified Functional Area that meet the following may provide hardware or services for a PORFP:

- a) currently authorized by the Manufacturer ~~or Distributor~~ of the hardware or services, and

3. **2.6 Functional Area IV – Manufacturer’s Extended Warranty**

Manufacturer’s extended warranty service may be purchased in conjunction with or separately from Functional Areas I and II at any time. Only Master Contractors authorized by the Manufacturer ~~or Distributor~~ of the hardware and registered with the Contract Manager as furnishing a particular product line may provide manufacturer’s extended warranty services.

4. **2.8 Procedure for Adding a Manufacturer’s Product Line**

Each Master Contractor awarded a Functional Area may add additional manufacturer product lines, in that Functional Area, throughout the life of the Desktop, Laptop, Tablet 2015 Master Contract. To add a manufacturer product line, a Master Contractor shall submit a Letter of Authorization from the manufacturer ~~or distributor~~ for each new product line proposed.

5. 3.4.2.3 Manufacturer’s ~~or Distributor’s~~ Letter of Authorization

- A) For each functional area, Offerors shall state each manufacturer product line that they propose selling



through the Desktop, Laptop and Tablet 2015 Master Contract.

B) Manufacturer or ~~Distributor~~'s Letters of Authorization are required for each Manufacturer product line proposed by the Offeror. An Offeror may not propose a Manufacturer product line without providing the required Letter of Authorization at the time it submits its Proposal. The Letter of Authorization shall certify that the Offeror is an authorized reseller or distributor of the Manufacturer's hardware. The Letter of Authorization shall be on the Manufacturer or ~~Distributor~~'s letterhead or in a Manufacturer or ~~Distributor~~'s e-mail. Further, each Letter of Authorization must be less than twelve (12) months old. Each Letter of Authorization or e-mail must provide the following information:

- Manufacturer or ~~Distributor~~-POC name and the name of an alternate for verification;
- Manufacturer or ~~Distributor~~ POC mailing address;
- Manufacturer or ~~Distributor~~ POC telephone number;
- Manufacturer or ~~Distributor~~ POC email address;
- If available, a Reseller Identifier.

#### 6. 3.4.2.6 Other Required Submissions

- D) Offeror MBE Form – **Attachment ~~D-1ADA~~**- Desktop, Laptop and Tablet 2015 Master Contract, Master Contractor Acknowledgement of PORFP MBE Requirements.
- E) VSBE Attachment (Attachment ~~I-V1A~~**M-V1A**) Master Contractor Acknowledgement of PORFP VSBE Requirements

### 7. **Revise Attachment F-III FUNCTIONAL AREA III Installation Services Labor Rate Schedule**

The Labor Category Column Years have been numbered correctly the Base Year (1-6) and Option Year (7-12). See below: Revised Attachment F-III Functional Area III – Installation Services Labor Rate Schedule.



**ATTACHMENT F-III FUNCTIONAL AREA III - Installation Services Labor Rate Schedule**

NOTE: COMPLETING ATTACHMENT F-III REQUIRES OFFERORS TO ALSO COMPLETE ATTACHMENT F-I or F-II.

Offerors are required to record the fully-loaded, all-inclusive hourly prices they are proposing for each listed item. Record the hourly labor rate for all 12 years of the Master Contract for all labor categories.

Labor Category	Project Mgr.	Subject Matter Expert	Network Admin.	Sr. Network Engineer	Jr. Network Engineer	Sr. Network Tech.	Jr. Network Tech.	Sr. Computer Software/Integration Analyst	Jr. Computer Systems Analyst
Year 1	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 2	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 3	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 4	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 5	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 5-6	\$	\$	\$	\$	\$	\$	\$	\$	\$
Option Period 2 (6 years)									
Year 7	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 8	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 9	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 10	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 11	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year 12	\$	\$	\$	\$	\$	\$	\$	\$	\$

SUBMITTED BY

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME AND TITLE

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
COMPANY ADDRESS

\_\_\_\_\_



Issued by:

Gayle Mealy  
Procurement Officer